

13. Duty to keep Treatment records

13.1 A clear and accurate record of any Treatment administered to a horse under the care or control of a Licensed Trainer or Permitted Trainer must be kept by the trainer for a period of not less than one year.

13.1.1 Treatment means any medication or treatment containing a Prohibited Substance administered to a horse under the care or control of a Licensed Trainer or Permitted Trainer whether or not that horse is currently in training.

13.2 Subject to paragraph 13.7, each record must be made within 48 hours of administration, or if that administration occurs away from the yard, as soon as reasonably practicable after the horse returns to the yard following the administration, and include, as a minimum requirement, the following information

13.2.1 registered name of the horse or, if it is unnamed, the registered name of the dam and the year of foaling,

13.2.2 brand name or active ingredient of the Treatment used,

13.2.3 date of commencement of any Treatment,

13.2.4 route of administration,

13.2.5 quantifiable dosage of Treatment, e.g. ml/mg. If this changes during the course of any Treatment, this must be made clear in the record

13.2.6 frequency of administration. If this changes during the course of any Treatment, this must be made clear in the record,

13.2.7 date the Treatment finished, and

13.2.8 name of the Person administering the Treatment.

13.3 Every entry made in the Treatment records will be deemed authorised by the Trainer.

13.4 Where the Person referred to in Paragraph 13.2.8 is a veterinary surgeon, the Trainer shall ensure that the Treatment record is completed accordingly. Veterinary practice records that comply with the requirements of Paragraph 13.2 shall be sufficient provided they are available in the yard and cross-referenced in the Treatment records.

13.5 The records for an individual horse must be kept in one format available in one location.

13.6 The records must be made available for inspection

13.6.1 by any approved Person authorised to enter the trainer's premises under Part (A)5, or

13.6.2 in accordance with any directions given by the Authority when conducting an enquiry under that Part of that Manual into a possible contravention of these Rules.

13.7 In the event that a horse is hospitalised, should the records provided by the veterinary practice to the Trainer not comply with the requirements of Paragraph 13.2, compliant records must be made available for inspection upon request.